

“I’ve completed Certification Training. What are the Next Steps?”

- COMPLETE PEER RECOVERY SPECIALIST CERTIFICATION TRAINING AND OBTAIN YOUR 46-HOUR CERTIFICATE OF COMPLETION FROM MHA PEER TRAINING AND OUTREACH SERVICES
 - You must have completed all coursework, passed all graded assignments and quizzes, and completed the course evaluation to receive your Certificate of Completion from MHA.
 - You will not receive your certificate immediately. Thank you for your patience.
 - **Your Certificate of Completion will be emailed to you as a PDF. This will be the only copy. MHA does not keep a copy of your certificate. Please keep track of your certificate and we are unable issue another one.**

- Obtain a Certified Peer Recovery Specialist (CPRS) candidate guide at www.decortboard.org

- Obtain a Certified Peer Recovery Specialist (CPRS) application at www.decortboard.org

- Direct questions to the Delaware Certification Board
 - info@delawarecertificationboard.org
 - 717-540-4456

- APPLICATION REQUIREMENTS
 - ✓ Documentation of high school diploma/GED or official college transcript sent directly from college/university to the Delaware Certification Board Office

 - ✓ 1000 hours of volunteer or paid experience specific to peer recovery services
 - Cumulative. Does not have to be from same employer.

 - ✓ Release form notarized (your bank often provides this service for free)

- ✓ Include statement of personal lived experience with application
 - 1,000 word minimum
 - Describe your recovery and maintaining your recovery

- ✓ Must live or work in Delaware at least 51% of the time

- ✓ If you have ever received any disciplinary action from another certification or licensing authority, please include a letter of explanation with your application
 - Having received disciplinary action from another certification or having been convicted of a felony will NOT keep you from becoming certified

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- There is an exam/application fee
 - Most employers will pay or reimburse your exam/application fee
 - If they do not, scholarships are available
 - To apply for a scholarship:
 - Obtain a signed letter from your supervisor conforming your employer will not pay your exam/application fee
 - Obtain proof that you have submitted your application to the Delaware Certification Board in its entirety.
 - Submit the information above to:

Natalie.Klaus-Rogers@mhainde.org

- To submit your application, chose one of the following
 1. Mail: DCB, 298 S. Progress Avenue, Harrisburg, PA 17109
 2. Email: info@decertboard.org NOTE: Only PDFs are permitted. Photos of applications are not accepted.
 3. Fax: 717-540-4458

- The Delaware Certification Board will send you exam dates and times once your application is complete and approved.
- Your completed application must be approved by the Delaware Certification Board (DCB)
- Candidates will receive an e-mail from registrations@isoqualitytesting.com with instructions on scheduling an examination date, time, and location.
- Exams are administered via Computer Based Testing (CBT) at an Iso Quality Testing (IQT) testing center
- For a list of IQT testing centers:
 - <http://www.isoqualitytesting.com/locations.aspx?cnid=73>
 - 1-866-773-1114
- Exam Format
 - 75 multiple choice questions
 - 10 pre-test/practice test questions
 - 65 scored questions
 - Time given: 2 hours
- Exam Content
 - Domain 1: Advocacy 22.5%
 - Domain 2: Ethical Responsibility 30%
 - Domain 3: Mentoring and Education 25%
 - Domain 4: Recovery/Wellness Support 22.5%
- Study Guide
 - http://www.internationalcredentialing.org/resources/Documents/Peer_Study_Guide.pdf
 - Study guide is entitled: “Rhode Island Peer Recovery Specialist Certification” it covers the same IC & RC Exam Delaware takes

- **RECERTIFICATION**

- 2-year certification
- Certification date is the date you passed the exam
- Direct questions to the Delaware Certification Board:
 - info@delawarecertificationboard.org
 - 717-540-4456
- 20 CEUs to recertify
 - 6 CEUs in professional ethics and responsibilities
 - 14 CEUs in other related topics
- **MHA Peer Training and Outreach Services Provides FREE CEUs for Peer Specialists monthly**
- CEUs must be obtained within 2-year certification timeframe
- Recertification fee