

“I’ve completed Certification Training. What are the Next Steps?”

- COMPLETE PEER RECOVERY SPECIALIST CERTIFICATION TRAINING AND OBTAIN YOUR 46-HOUR CERTIFICATE OF COMPLETION FROM MHA PEER TRAINING AND OUTREACH SERVICES

- o You must have completed all coursework, passed all graded assignments and quizzes, and completed the course evaluation to receive your Certificate of Completion from MHA.
- o You will not receive your certificate immediately. Thank you for your patience.
- o **Your Certificate of Completion will be emailed to you as a PDF. This will be the only copy. MHA does not keep a copy of your certificate. Please keep track of your certificate and we are unable issue another one.**

- Obtain a Certified Peer Recovery Specialist (CPRS) candidate guide at www.decertboard.org
- Obtain a Certified Peer Recovery Specialist (CPRS) application at www.decertboard.org
- Direct questions to the Delaware Certification Board
 - o info@delawarecertificationboard.org
 - o 717-540-4456

- **APPLICATION REQUIREMENTS**

- ✓ Documentation of high school diploma/GED or official college transcript sent directly from college/university to the Delaware Certification Board Office
- ✓ 500 hours of volunteer or paid experience specific to peer recovery services
 - o Cumulative. Does not have to be from same employer.
- ✓ Release form notarized (your bank often provides this service for free)
- ✓ Include statement of personal lived experience with application
 - o 1,000 word minimum

- o Describe your recovery and maintaining your recovery
- ✓ Must live or work in Delaware at least 51% of the time
- ✓ If you have ever received any disciplinary action from another certification or licensing authority, please include a letter of explanation with your application.
 - o Having received disciplinary action from another certification or having been convicted of a felony will NOT keep you from becoming certified
- ✓ If you have ever been convicted of a felony, please include a letter of explanation with your application
 - o Having received disciplinary action from another certification or having been convicted of a felony will NOT keep you from becoming certified
- There is an exam/application fee
 - o Most employers will pay or reimburse your exam/application fee
 - o If they do not, scholarships are available
 - To apply for a scholarship:
 - Obtain a signed letter from your supervisor conforming your employer will not pay your exam/application fee
 - Obtain proof that you have submitted your application to the Delaware Certification Board in its entirety.
 - Submit the information above to: Nicole Perefefe (n.perefefe@mhainde.org)
- To submit your application, chose one of the following
 1. Mail: DCB, 298 S. Progress Avenue, Harrisburg, PA 17109
 2. Email: info@decertboard.org NOTE: Only PDFs are permitted. Photos of applications are not accepted.
 3. Fax: 717-540-4458

The Delaware Certification Board will send you exam dates and times once your application is complete and approved.

- Your completed application must be approved by the Delaware Certification Board (DCB)
- Candidates will receive an e-mail from registrations@isoqualitytesting.com with

instructions on scheduling an examination date, time, and location.

- Exams are administered via Computer Based Testing (CBT) at an Iso Quality Testing (IQT) testing center

- For a list of IQT testing centers:

- o <http://www.isoqualitytesting.com/locations.aspx?cnid=73>

- o 1-866-773-1114

- Exam Format

- o 75 multiple choice questions

- o 10 pre-test/practice test questions

- o 65 scored questions

- o Time given: 2 hours

- Exam Content

- o Domain 1: Advocacy 22.5%

- o Domain 2: Ethical Responsibility 30%

- o Domain 3: Mentoring and Education 25%

- o Domain 4: Recovery/Wellness Support 22.5%

- Study Guide

- o http://www.internationalcredentialing.org/resources/Documents/Peer_Study_Guide.pdf

- o Study guide is entitled: "Rhode Island Peer Recovery Specialist Certification" it covers the same IC & RC Exam Delaware takes

- RECERTIFICATION

- o 2-year certification

- o Certification date is the date you passed the exam

- o Direct questions to the Delaware Certification Board:

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- 717-540-4456

- o 20 CEUs to recertify

- o 6 CEUs in professional ethics and responsibilities

- 14 CEUs in other related topics
- MHA Peer Training and Outreach Services Provides FREE CEUs for Peer Specialists monthly
- CEUs must be obtained within 2-year certification timeframe
- Recertification fee